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# USER MANUAL

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## Reset Password

MAHARASHTRA GST TAX DEPARTMENT



Submitted By,



Orient Technologies Limited

Formerly known as Orient Technologies Pvt. Ltd

### Instruction to Onboard Existing Dealer into New System

#### Steps:

1. Log on to website [www.mahagst.gov.in](http://www.mahagst.gov.in)
2. Go to Respective Act Section.
3. Click on the option "Login for Existing Dealer under VAT/CST & PT Acts".



4. "Login" page will open.
5. Click on "Reset Password".

6. Enter Valid "TIN" no Suffix V for VAT, C for CST and add P for PT.
7. Enter Valid "PAN"



## Reset Password

**TIN\***

**PAN/TAN\***

**Email Id\***

**Mobile Number\***

**Send OTP**

**Send OTP**

8. Field Auto-populates Email ID and Mobile No., after entering TIN and PAN.
9. Click on “Send OTP”.

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Important Updates: [List of the PTRC dealer for F.Y. 2025-26 \\*\\*\\*](#)

राज्य व सेवा कर विभाग  
महाराष्ट्र शासन  
कर भरा, राष्ट्र घडवा

03-11-2025, Monday 6:45:44 PM

विभागाविषयी जीएसटी फॉटो/वीडीओ पोर्टल लोकसंघ हाल्त अधिविद्या गांधीतीय अविकाट कट दट जागीकारी कलद कायालियादी गांधीती

Reset Password

TIN\* 27302589877V

PAN/TAN\* BUOPG9708C

Email Id\* gaurigadge@orientindia.net

Mobile Number\* +91 8452878304

Send OTP

Send OTP

Does Not Know TIN? Want to change mobile/email?

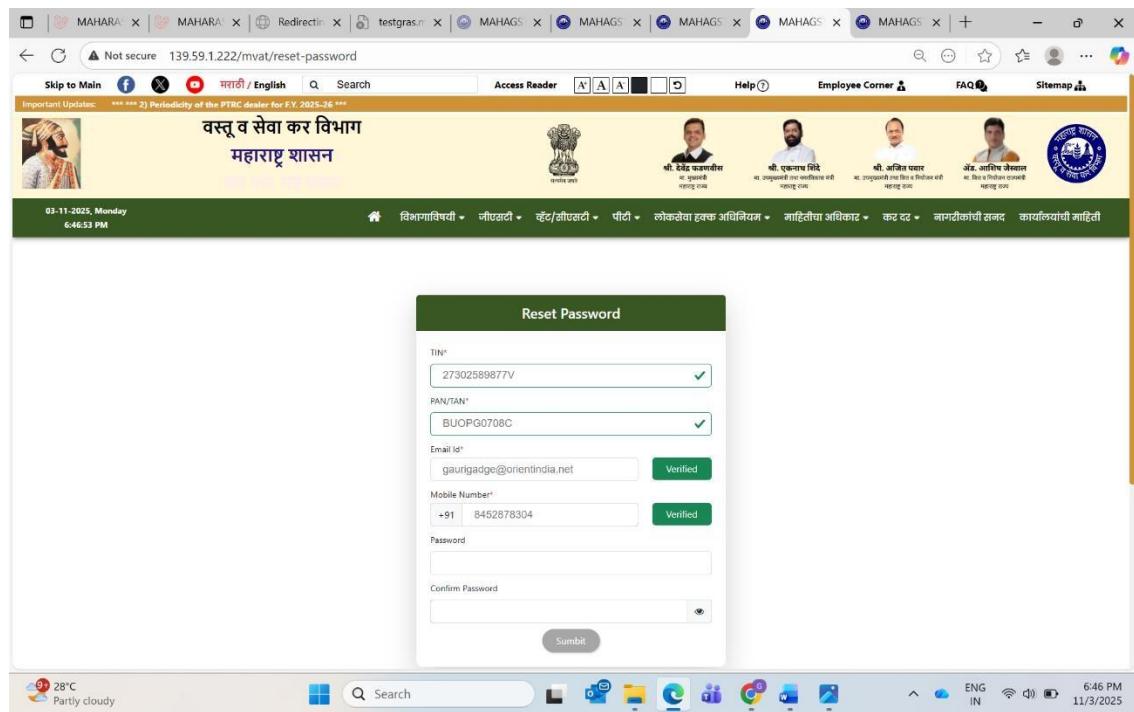
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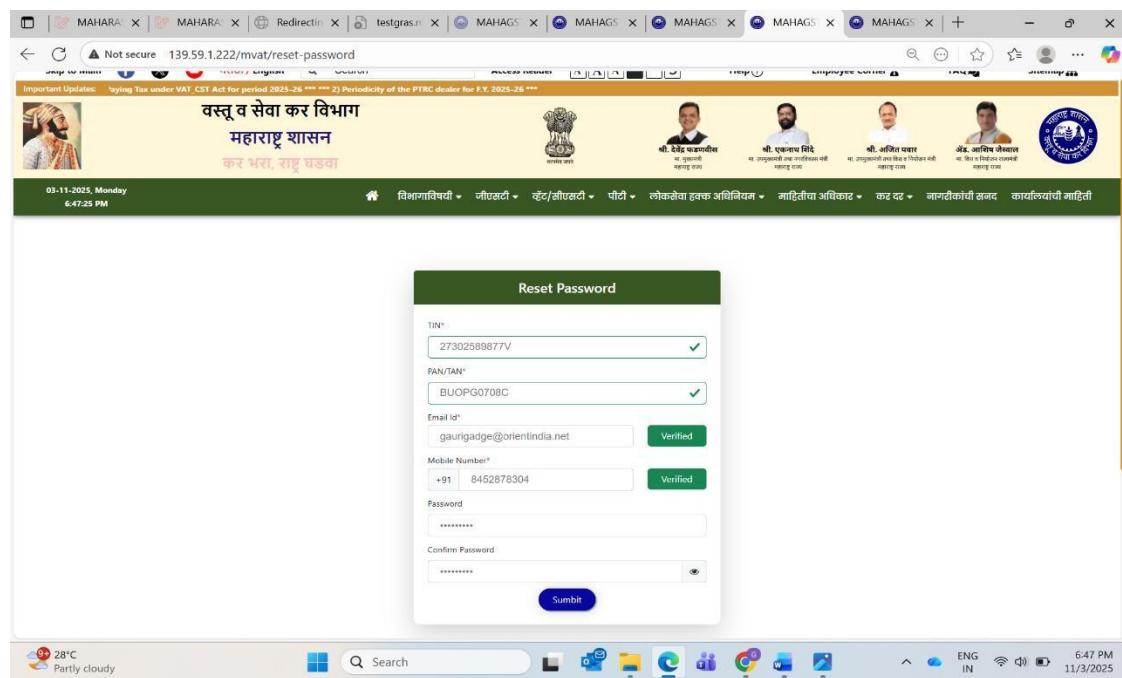
10. OTP will be received on Email ID and Mobile No Verify it and submit. (For future communication)



11. Enter Password

12. Enter the Confirm password for confirmation.

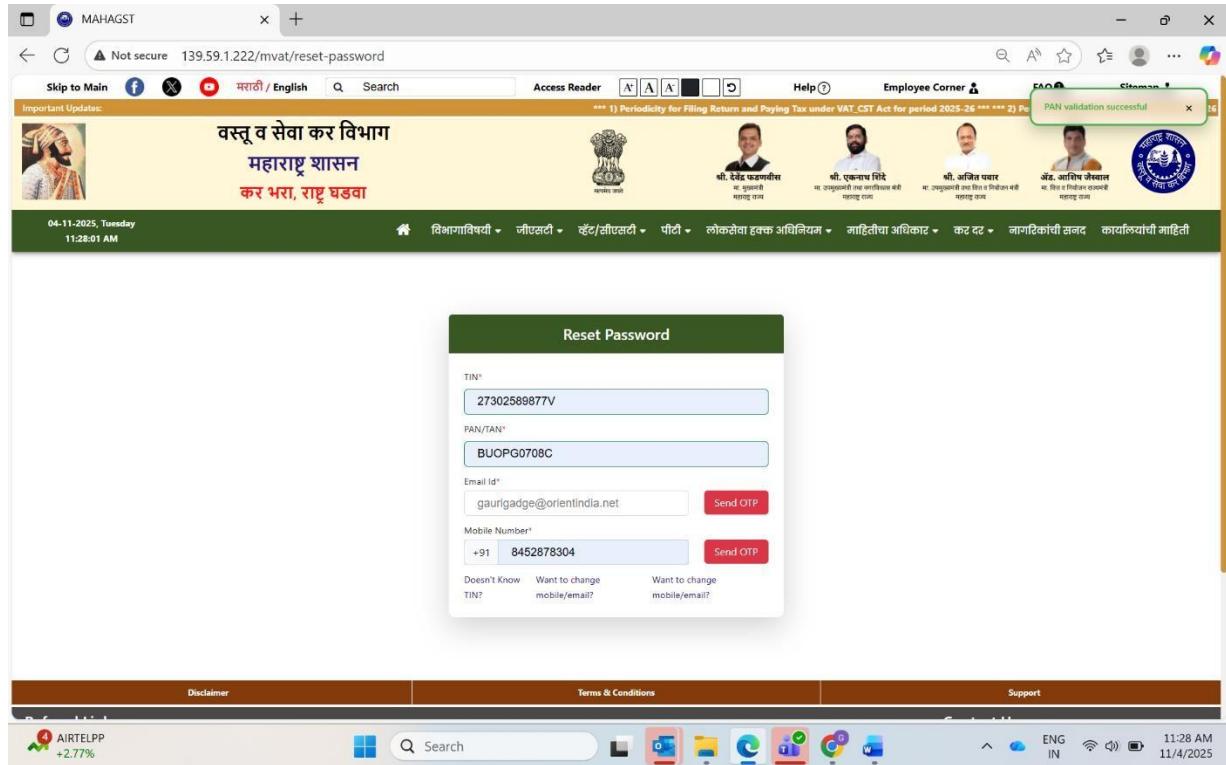
13. Click on "Submit" button.





# If you want to change Mobile No and Email ID, then

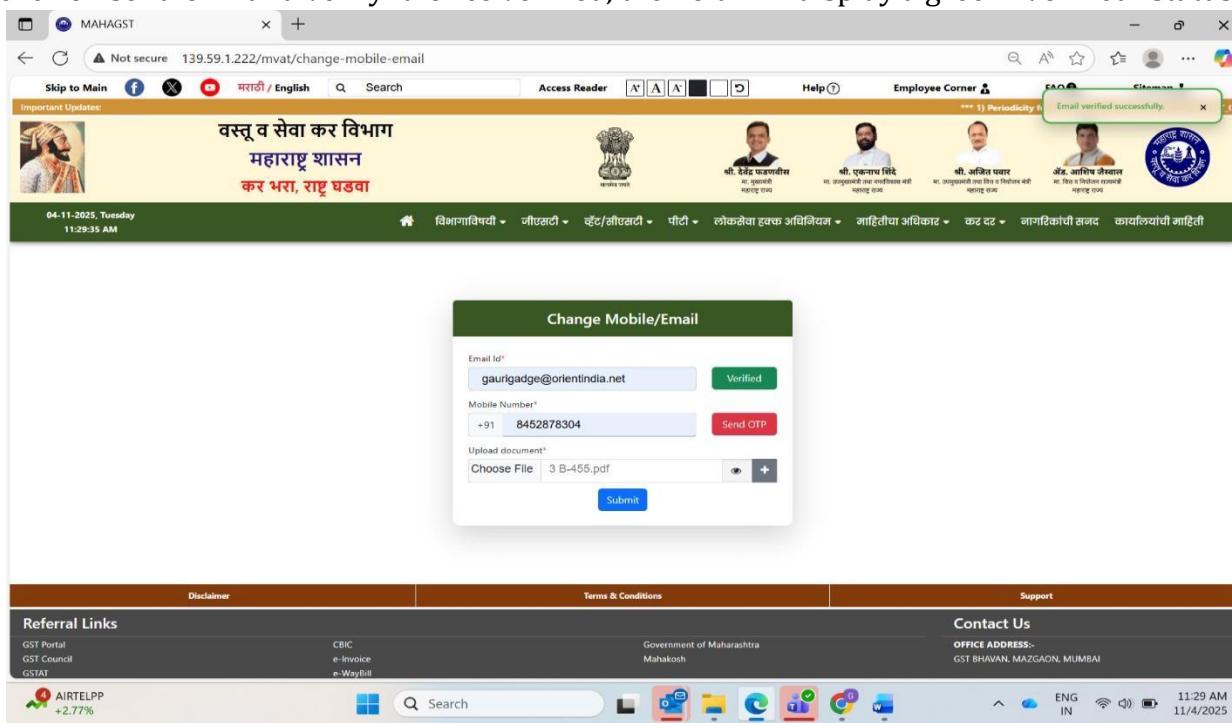
➤ 1. Click on “want to change Mobile/Email?”



The screenshot shows the 'Reset Password' page of the MAHAGST portal. The page has fields for TIN (27302589877V), PAN/TAN (BUOPG0708C), Email Id (gaurigadge@orientindia.net), and Mobile Number (+91 8452878304). Below these fields are buttons for 'Send OTP' and 'Want to change TIN?'. A green box highlights the 'Send OTP' button for the mobile number field. The status bar at the bottom right shows 'PAN validation successful'.

## 2. Enter valid Email ID.

- click on send OTP and verify it. Once verified, the field will display a green “Verified” status.



The screenshot shows the 'Change Mobile/Email' page of the MAHAGST portal. The page has fields for Email Id (gaurigadge@orientindia.net) and Mobile Number (+91 8452878304). Below these fields are buttons for 'Send OTP' and 'Submit'. A green box highlights the 'Verified' status for the email ID. The status bar at the bottom right shows 'Email verified successfully'.



### 3. Enter valid Mobile No.

- click on send OTP and verify it. Once verified, the field will display a green “Verified” status.
- Click on choose file to upload document.

1)Authorization from the registered dealer to update mobile no and Email ID.

2) Aadhar card/PAN card copy of applicant.

- Click on Submit.

**If you do not know your TIN then click on Doesn't know TIN?**



Reset Password

TIN\*  Enter TIN

PAN/TAN\*  Enter PAN/TAN

Email Id\*  Send OTP

Mobile Number\*  Send OTP

+91  Send OTP

Doesn't Know TIN?

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- Enter PAN/TAN
- Enter Email ID and verify it.
- Enter Mobile No and verify it.

Reset Password Using PAN/TAN

PAN/TAN\*  BUOPG0708C

27302589877V  
27302589877P  
27302589877P  
27302589877P

Email Id\*  gaurigadge@orientindia.net Verified

Mobile Number\*  +91 8452878304 Verified

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# THANK YOU